# MEMORANDUM OF UNDERSTANDING BETWEEN

# **BIG SANDY MEDICAL CENTER (BSMC)**

#### **AND**

## CHOUTEAU COUNTY PUBLIC HEALTH DEPARTMENT

It is hereby agreed that:

- 1. BSMC will provide, if necessary and as available, proper storage for vaccine, medications, and/or equipment for the Health Department.
- 2. In the event of an emergency, if BSMC has extra staff available, the Health Department may utilize this staff to assist in managing the event.
  - a) Hospital staff will be instructed on where to report for duty. The staff will be expected to follow:
    - 1) The Public Health Emergency Policy and Procedure staff guidelines. A copy will be provided to each staff member.
    - 2) The standards of care and scope of practice for their respective profession. However it is realized that in a disaster certain privileges or duties may be expanded or special authority granted.
  - b) Reimbursement to the staff will be contingent on state or federal reimbursement.

Signature	CEO	12/18/2015
BSMC	Title	Date
Signature Health Department	PH N Title	12/23/15 Date

### **MEMORANDUM OF UNDERSTANDING**

This document constitutes an agreement between Big Sandy Medical Center (BSMC) and the Chouteau County Health Department (CCHD).

#### Background:

If an event, either natural or man-made, occurs in Chouteau County the following guidelines may be activated. If the event requires mass prophylaxis/immunization or isolation and quarantine, BSMC agrees to assist in the disposal of waste management. This includes but is not limited to: all protective clothing worn by specimen collector and/or infected individual (gloves, mask, gowns, etc.) and all specimen collection materials (sharps, sharps containers, biohazard material) which must be placed in red biohazard bags and autoclaved or incinerated prior to disposal. Also, BSMC agrees to provide laundry services should we need to isolate and quarantine. The Chouteau County Health Department would notify BSMC of the need at outbreak of the event or any time throughout the event when assistance is warranted.

#### Purpose:

To provide biohazard waste disposal and laundry services during an emergency or event.

#### Responsibilities:

Chouteau County Health Department

- 1. Responsible to notify BSMC of the situation and need for assistance.
- 2. BSMC staff will be briefed on appropriate waste management, laundering protocol, and duties required.
- 3. Will provide emergency contact number to call for information.
- 4. Will provide logistical information as to supplies, personnel needed, and transportation of supplies to and from the sites.

#### **BSMC**

- 1. Will provide 24/7 contact numbers to CCHD in case of an event.
- 2. Will provide staff, as able to respond to need when requested.
- 3. Staff will report to CEO or DON who in turn will report to IC or Health Officer.
- 4. Staff will function under the current EOP, which contains the CC Emergency Preparedness Response Plan.

#### Compensation:

It is understood that if such an event occurred that would require activation of this agreement, a disaster would have been declared at least within the local jurisdiction and/or state, thus making costs incurred eligible for reimbursement from state and/or federal resources.

## MEMORANDUM OF UNDERSTANDING BETWEEN

# **BIG SANDY MEDICAL CENTER (BSMC)**

### **AND**

# CHOUTEAU COUNTY PUBLIC HEALTH DEPARTMENT

It is hereby agreed that:

- 1. BSMC will provide, if necessary and as available, lab services (e.g. supplies, collection of specimens, testing, packaging, transport) for the Health Department.
- 2. In the event of an emergency, if BSMC has extra staff available, the Health Department may utilize this staff to assist in on site collecting of specimens.
  - a) Lab staff will be instructed on where to report for duty. The staff will be expected to follow:
    - 1) The Public Health Emergency Policy and Procedure staff guidelines. A copy will be provided to each staff member.
    - 2) The standards of care and scope of practice for their respective profession. However it is realized that in a disaster certain privileges or duties may be expanded or special authority granted.
  - b) Reimbursement to the staff will be contingent on state or federal reimbursement.

Signature	CEO	2  8 0015
BSMC	Title	Date
Signature () Health Department	PlM) Title	\delta