

# **Memorandum of Understanding Between Richland County Health Department and Sidney Health Center**

This memorandum of understanding (MOU) is entered into by and between Richland County Health Department, (hereinafter referred to as the "RCHD"), whose address and phone number are 1201 W. Holly St. Suite #1, Sidney, MT 59270, and (406) 433-2207, and Sidney Health Center (hereinafter referred to as "SHC"), whose address and phone number are 216 14<sup>th</sup> Ave SW., Sidney, MT 59270, and (406) 488-2100, RCHD and SHC agrees as follows.

## **THE PARTIES AGREE AS FOLLOWS:**

### **SECTION 1: PURPOSE**

The purpose of this memorandum of is to ensure a collaborative and comprehensive approach between SHC and the RCHD to assure a quality health system that includes the availability of health services to the residents of Richland County. This includes but not limited to:

- Understanding the availability of health care services
- Identify populations who experience barriers to health services
- Assess the community to identify gaps in access to services
- Develop and implement a collaborative approach to address the gaps in the local health system.

### **SECTION 2: TERM, EFFECTIVE DATE, AND PERIOD OF PERFORMANCE**

This MOU is an up-date and continuation of the work that was begun in 2000 and will be in effect until which time either party gives written 90-day notice of termination of this MOU.

### **SECTION 3: SERVICES**

#### **A. RCHD agrees to:**

- (1) Participate and provide support, as resources allow, to a Community Health Assessment and Community Improvement Plan every 3 years.
- (2) Participate in the Communities In Action Steering Committee and appropriate action groups to implement the Community Health Improvement Plan.
- (3) Share Public Health Data when possible.
- (4) Promote the need for a "Medical Home" by encouraging use of the local health care providers and the use of the patient health care portal, "My Chart".

- (5) Offer epidemiological support for reportable diseases and in the case of a Public Health Emergency.
- (6) Offer expertise in Immunizations and assist with access to the State Immunization Registry.
- (7) Participate in an annual review of the local health system to identify gaps and identify opportunities for improvement.
- (8) Assist in the creation and implementation of any improvement plan.
- (9) Provide support, as resources allow, in maintaining an emergency plan, creating joint messages and meeting community needs in an emergency.

**B. SHC Agrees to:**

- (1) Participate and provide support, as resources allow, to a Community Health Assessment and Community Improvement Plan every 3 years.
- (2) Participate in the Communities In Action Steering Committee and appropriate action groups to implement the Community Health Improvement Plan.
- (3) Share health care data when possible.
- (4) Participate in an annual review of the local health system to identify gaps and identify opportunities for improvement.
- (5) Assist in the creation and implementation of any improvement plan.
- (6) Provide support, as resources allow, in maintaining an emergency plan, creating joint messages, providing access to SHC lab 24/7 if needed and meeting community needs in an emergency.
- (7) Allow access to SHC providers as needed for provision of public health services.

**SECTION 4: OTHER CONSIDERATIONS**

References to resources does not constitute an assurance of any specific type of resource. Resources will be provide on a project, by project basis and is contingent on either parties abilities are the time.

**SECTION 5: LIAISON AND SERVICE OF NOTICES**

The liaison for SHC is Richard Haraldson, CEO, or his successor, Sidney Health Center, 216 14<sup>th</sup> Ave SW, Sidney, MT 59270.

The liaison for RCHD is Judith LaPan, Department Administrator, or her successor, Richland County Health Department, 1201 W. Holly, Suite #1, Sidney, MT 59270.

These persons will serve as the primary contacts between the parties regarding the performance of this MOU.

**SECTION 8: SCOPE OF CONTRACT AND EXECUTION**

This contract consists of 3 pages. The original will be retained by both RCHD and SHC. A copy of the original has the same force and effort for all purposes as the original.

IN WITNESS THEREOF, the parties have executed this Memorandum of Understanding on the dates set out below:

**RICHLAND COUNTY HEALTH DEPARTMENT**

BY: Judith LaPan DATE: 3/8/16  
Judith LaPan, MS, MBA  
Administrator, Richland County Health Department



**SIDNEY HEALTH CENTER**

BY: Richard Haraldson DATE: 3-7-16  
Richard Haraldson, MBA, FACHE  
Chief Executive Officer, Sidney Health Center

